

DECISION RECORD OF A MEETING OF THE STANDARDS COMMITTEE HELD REMOTELY - VIA MICROSOFT TEAMS ON THURSDAY, 16 NOVEMBER 2023 AT 10:00

Present

S Cullen - Chairperson

MJ Williams

G Thomas

G Walter

Independent Members

P Baker

R Lynch

S Maughan

Apologies for Absence

P Clarke

Officers

Kelly Watson

Chief Officer Legal, HR and Regulatory Services

Michael Pitman

Technical Support Officer – Democratic Services

Stephen Griffiths

Democratic Services Officer - Committees

Oscar Roberts

Business Administrative Apprentice – Democratic Services

Title of Report	Approval of Minutes
Decision Made	The Minutes of the meeting on 7 July 2023 were approved as a true and accurate record.
Date Decision Made	16 November 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Appointment of Chairperson and Vice-Chairperson
Decision Made	The Committee elected a Chairperson and Vice Chairperson from amongst the Independent Members for a term to be determined noting any appointments will be reported to full Council for information.  <b>S Cullen</b> was appointed Chairperson and <b>S Maughan</b> Vice-Chairperson.
Date Decision Made	16 November 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Public Services Ombudsman for Wales (PSOW) Annual Letter 2022/23
Decision Made	The Committee noted the Annual Letter for 2022/23.  A number of issues were discussed, and actions identified, including the following: <ul style="list-style-type: none"> <li>• Members discussed <b>TCC referrals</b> and requested data on this for the last 5 years to identify any trends.</li> <li>• Members requested a <b>full list of TCC's</b> to be circulated.</li> <li>• Members thought it would be beneficial to send the full list of TCCs to the PSOW so that they would have the option of fully populating the TCC complaints table.</li> <li>• A member of the Democratic Services Team would be identified to create the list and populate it with the contact details of Clerks.</li> </ul>

Date Decision Made	16 November 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Observing Town and Community Council (TCC) Meetings and Council Meetings
Decision Made	<p>Members noted the report and approved the process for observing future Council meetings and TCCs.</p> <p>A number of issues were discussed, and actions identified, including the following:</p> <ul style="list-style-type: none"> <li>• The Members agreed it was a good proposal.</li> <li>• Some Members wanted to start the process of observation with the TCC's that are subject to the most complaints. It was noted however, that there would be benefit in looking for good practice as well. It would be valuable to include some in the schedule that do not have any complaints.</li> <li>• A list of Council and Scrutiny meetings, including some TCC dates, would be circulated to Members to identify those they are available to observe. Links to, and details of, meetings would then be provided to Members, as necessary.</li> <li>• A Member of the Democratic Services Team would be identified to contact all the Clerks and ask for dates of their Council meetings for the next 6 months.</li> </ul>
Date Decision Made	16 November 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Urgent Items
Decision Made	None
Date Decision Made	16 November 2023
Personal or Prejudicial Interests Disclosed	None